

Summer 2018
McLennan Community College Continuing Education
Life is Good in Waco!
Minimalistic Living Page 10
Beginning Supervisor Page 31
Summer Equestrian Camp Page 42
www.MCCandYOU.com

Lifelong Learning @McLennan

For more than 50 years, Continuing Education at McLennan Community College has changed the lives of students and the community by connecting them with MCC resources and engaging diverse populations with innovative, quality lifelong learning opportunities.

Life is good in Waco, and MCC Continuing Education is deeply committed to the advancement and enrichment of Waco and McLennan County through our collaborations to offer the best learning experiences possible. Our continuing education programs are designed to help individuals grow — whether it's exploring an interest, developing skills, Or shifting careers.

Our program showcases just how great life in Waco truly is and that we never stop learning. It is our mission to provide educational opportunities and lifelong learning experiences to enhance, promote, and develop a higher quality of life for our community. Continuing Education boasts an impressive group of instructors, who are professionals in their fields, and a wide array of course offerings that include community programs, corporate training, and health and human services.

Our mission is to engage, educate, and enrich our community. Come see what we have to offer and discover the wide opportunities available to expand your knowledge. Life really is good in Waco!

McLennan Community College Continuing Education
www.MCCandYOU.com

254-299-8888

About the Cover

Pictured Front: Annabelle McKinney (Woodway Elementary School) and Layne Codanti (Riding Instructor, Highlander Ranch) and Frosty (Horse)

Location: Highlander Ranch

Pictured Back: Joe Cotton Mayfield (Clifton Elementary School) and Remi (Horse)

To find out more about this community collaboration and other exciting learning opportunities, follow us on social media. #LifeisgoodinWaco

McLennan 2018 Summer Continuing Education Schedule

Summer 2018	
Continuing Education	
Table of Contents	
Community Programs 2	
2 Arts & Hobbies	
5 Culinary	
7 Fitness & Wellness	
9 Lifelong Learning	
11 Music & Dance	
12 Outdoors & Animals	
13 Personal Finance	
15 Seniors	
16 Travel & Special Events	
Kids College 17	
17 KC – Arts & Hobbies	
19 KC – Culinary	
19 KC – Lifelong Learning	
20 KC – Music & Dance	
21 KC – Outdoors & Animals	
22 KC – Sports	
24 KC – STEM	
Corporate Training & Workforce Education 27	
27 Auctioneering	
28 Computers	
29 Customized Workforce Training	
30 Safety	
30 Ed2go.com	
31 Supervisory Management	
32 Online Defensive Driving	
32 Law Enforcement	
33 Teacher Certification	
34 Truck Driver	
Health & Human Services 35	
35 Activity Director	
35 Health	
37 Medication Aide/Nurse Aide	
38 Medical Coding Specialist	
41 Massage Therapy	
41 Pharmacy Technician	
Highlander Ranch 42	
42 Camp	
42 Clinics	
44 Pony Club	
45 Horse Shows	

Community Programs

Arts & Hobbies

Basics of Embroidery

Join Anne Lemin of Quilted Lovelies to learn basic embroidery stitches and transfer methods. In this fun class, you will also make embroidery hoop art and quilt labels. This class is perfect for beginners and for those wanting to reacquaint themselves with embroidery.

A supply list will be given upon registration.

Cost: \$59

June 12-July 5 TTH, 7-8:30 p.m. AVC 1927.01

Drawing Basics

Learn to draw with more confidence! Designed for those with little or no experience, this drawing class begins with simple exercises to help you quickly learn to draw what you see. Enjoy learning the fundamentals of freehand drawing while experimenting with different media. You will study line, shadow, color, and how to determine the appropriate proportion of people and objects. By setting up and drawing a still life composition, you will increase your knowledge of proportion and perspective.

Learning and expanding on the fundamentals can make your painting experiences excel. Some model figure drawing may be included in the course. Class will be taught by Dan Capps. A supply list will be given upon registration.

Cost: \$69

May 22-June 26 T, 6-8 p.m. AVC 1990.01

July 17-Aug. 21 T, 6-8 p.m. AVC 1990.02

Introduction to

Photography

Learn to get the most out of your camera! Improve your photographs with the technical and artistic basics of photography. With instructor Stephen Cook, you will learn basic skills, look at some photography pioneers, and take and critique photos in a friendly and collaborative environment. Topics

include camera settings, basic composition, and different types of photography (e.g. sports, landscape, portrait, etc.). Try a little of everything and concentrate on your area of interest. You will get the most out of the course with a digital SLR camera with interchangeable lenses and a flash. This class is for beginning and intermediate photographers.

Cost: \$169

June 7-July 26 TH, 6-9 p.m. PHTC 1004.01

Straight from Our Students

“Stephen gives a hands-on approach and his detailed explanations make it simple to grasp and understand. He has a good pace and valuable information. He really helped me gain more confidence in my photography.”

Relief Carving I NEW

Relief Carving has been a form of artistic expression since before the time of ancient Egypt. Come explore with instructor Susan Sistrunk as she introduces you to this mysterious art form through carving Plaster of Paris blocks. In this course, you will learn how to mix and pour plaster for carving, proper carving techniques, and tool use. Basic drawing skills are a plus but not required. A supply list will be given upon registration.

Cost: \$89

June 12-28 TTH, 5:30-8 p.m. AVC 2095.01

July 10-26 TTH, 5:30-8 p.m. AVC 2095.02

Susan Sistrunk

Through the use of varying media and texture, I strive to convey the following in my work as an artist: Regardless of our separate cultures and civilizations, we are capable of creating great wonders which have inspired countless generations to continue searching

for beauty in this tumultuous world. Ancient architecture, cultural beliefs, and symbolism, lend themselves to my mission to find threads to tie the human race together within my art. In 2007, I received my B.F.A. in Studio Art from UMHB. From 2005-15 I worked with at-risk youth teaching art at the Methodist Children's Home, and in 2015 began working at J.H. Hines Elementary. Originally from California, Texas has been home for the past 25 years.

Watercolor Painting

Watercolor is a beguiling and exciting painting medium with a character all its own. Even if you have never handled a brush before, you will enjoy exploring watercolor's idiosyncrasies while learning how to deal confidently with washes, glazes, and color mixing from expert, Dan Capps. Discover your hidden potential as you learn the fundamentals of this rewarding art form. This is a great beginning class to learn how to achieve a variety of results and a great refresher course for any experienced artist to work on individual projects with mentoring. An introduction into acrylics may be included toward the end of the course. A supply list will be given upon registration.

Cost: \$79

May 23-June 27 W, 6-8 p.m. AVC 2056.01

July 18-Aug. 22 W, 6-8 p.m. AVC 2056.02

Culinary

A Taste of West Africa

NEW

Join author and Chef Sheri Raleigh-Yearby in this delicious class! This two-part series is designed to introduce food enthusiasts and home cooks to West African traditions and cooking techniques that influence Southern recipes.

This class will provide hands-on practice of spice blending, sauce making, and

preparing an African inspired dish. This is one class not to be missed! Class will meet in MCC's own residential-style kitchen. Sorry, no refunds.

Cost: \$69

June 23-30 S, 10 a.m.-1 p.m. AVC 1930.11

Bake Me Breakfast Quick

NEW

Fruits, nuts, and cinnamon, oh my! Join instructor Dawn Schulz for an informative and fun experience baking breakfast breads such as muffins and cinnamon rolls. This class provides hands-on experience and tips for making baked goods to fit your busy schedule. Delicious samples and treats to take home are also included. You don't want to miss this class! Class will meet in MCC's own residential-style kitchen. Sorry, no refunds.

Cost: \$59

June 9 S, 9 a.m.-1 p.m. AVC 1930.09

Aug. 4 S, 9 a.m.-1 p.m. AVC 1930.15

Dawn Schulz

A Bread Bakers' Guild of America member, Dawn Schulz began baking at age 10. Her learning opportunity soon turned into a passion for baking. Dawn's passion led to teaching others.

She has taught baking classes for Gourmet Gallery, along with family and consumer science classes at both Hubbard High School and Rio Vista High School.

Dawn is an MCC, TRIO Student Support Services, and University Center - Tarleton alumna. She says, "I am a bread baker committed to creating a love for grains and baking...one loaf at a time."

BBQ Bonanza

Ribs, pulled pork, BBQ! If your mouth is watering, we have the course for you.

Join instructor, David Davenport, for a fun and delicious course covering different American BBQ styles and home cooking methods. You will get to sample ribs, pulled pork, regional sauces, and learn some tips and tricks to use at your next barbecue. Come enjoy this tasty dinner party! Class will meet in MCC's own residential-style kitchen. Sorry, no refunds.

Cost: \$59

Aug. 6-20 M, 6-8 p.m. AVC 1930.16

Beat the Heat-Pressure
Cooker

Join Colleen Foleen, Extension Agent of the McLennan County Texas A&M AgriLife Extension Service, in this class where you can put your new InstaPot to use. Many households are investing in electric pressure cookers to save time in preparing meals. This workshop will help you make the most of this investment. You will receive recipes and learn techniques to maximize the convenience this appliance offers. Come join the fun! Class will meet in MCC's own residential-style kitchen. Sorry, no refunds.

Cost: \$29

Aug. 1 W, 5:30-7:30 p.m. AVC 1930.14

To Knead or Not to Knead
NEW

Do you want to make bread at home but have lots of questions? Join instructor Dawn Schulz as she helps you unravel the mysteries of yeast doughs. You will get samples plus hands-on experience making and baking a basic white bread loaf and mixing an artisan no-knead dough to bake at home. Class will meet in MCC's own residential-style kitchen. Sorry, no refunds.

Cost: \$59

June 16 S, 9 a.m.-1 p.m. AVC 1930.10

July 28 S, 9 a.m.-1 p.m. AVC 1930.13

The Organized Gourmet
NEW

Learn the tricks and techniques of Certified

Professional Organizer® Jennifer Snyder to create a kitchen where you can flawlessly prepare even the most complicated dishes with ease. Topics include proper utensil storage, pantry organization, and how many kitchen items you need to have on hand. This class is a must for everyone! Sorry, no refunds.

Cost: \$49

June 25 M, 6-8 p.m. AVC 2065.02

ServSafe Food Managers
Certification Course NEW

This two-day course with instructor Francis Akomeah, a Health Inspector for McLennan County District, will equip students with the latest in food safety principles and practices. This material will help in preparation for the National Certified Food Manager Exam. Cost includes classroom instruction, materials, and exam. Sorry, no refunds.

Cost: \$129

July 14-21 S, 8 a.m.-5 p.m. RSTO 1041.27

Sept. 1-8 S, 8 a.m.-5 p.m. RSTO 1041.28

Francis Akomeah

Francis Akomeah holds an MPH degree from UNT Health Science Center in Ft. Worth. He currently works as a Health Inspector for the Waco-McLennan County Public Health District, Environmental Division. He also has an MBA and worked in the banking and financial services industry for over ten years. He loves sports, especially soccer and football, and has a special passion for teaching. He has been teaching Food Protection Manager and Food Handler Certification classes since 2016. Francis desires to share his knowledge in food safety with the community and encourages everyone to help

protect our food from the
farm to the table!

Fitness & Wellness

Chakra Alignment

Workshop NEW

Chakras, the energy centers of your body, affect you physically, spiritually, and emotionally. This distinctive class uses visualization, yoga poses, and breathing techniques to help you bring balance to each of your body's Chakra locations. Instructor Lori Romero will explain each Chakra point in practical, layman's terms: what they are, what they can do for you, and what you should do for them.

Cost: \$69

July 30-Aug. 2 MTWTH, 10 a.m.-12:15 p.m. AVC
1962.05

July 30-Aug. 2 MTWTH, 5:30-7:40 p.m. AVC
1962.06

Introduction to Football

Officiating

Interested in becoming a football official? This course will provide the tools and knowledge needed to hit the ground running when the season starts. Part classroom and part on-field application, this course teaches football officiating mechanics, rules application, game film review, and case situations. This class is taught by Waco Football Chapter officials.

Cost: \$25

June 5-26 T, 6-8 p.m. FITT 1095.03

Paddle Board Yoga

Two things that are already relaxing: being on the water and yoga. So, let's do them both! Join the Stand Up Paddle yoga community in the most popular and fun fitness craze in town! Paddle Board Yoga is for everyone who wants to learn something new, increase balance and stability, and get out on the water in the beautiful Brazos River! Join Erin and Blake Ward, owners of Pura Vida Paddle Board Company and leading experts in both

paddle board instruction and yoga, for this fun class suitable for all levels. It incorporates a lot of meditation and stretching – focusing on centering yourself and leaving your stresses on land. Class will meet at the bottom deck of Buzzard Billy's. Please arrive 10 minutes before class begins. All equipment costs are included with the registration fee.

Cost: \$99

June 4-14 MTH, 5:30-7 p.m. AVC 1202.01

Learn to Play Golf

This class is the perfect way to get your game off to a great start! You will be introduced to the game of golf by instructor Ed Rolan, and you will learn proper grip, stance, and alignment, as well as driving, chipping, and putting. Ed will also talk about golf etiquette and give helpful pointers on choosing equipment for your golf game. You may bring your own clubs or use clubs provided at the lesson. This class meets at Twin Rivers Golf Club driving range, and enrollment is limited. Students are responsible for purchasing their own buckets of golf balls (\$5 per bucket) for each class. Participants under the age of 16 must co-register with a parent or guardian.

Cost: \$49

June 11-27 MW, 6:30-8 p.m. AVC 1026.01

Ed Rolan

Instructor Ed Rolan is someone who loves to play golf and endeavors to pass on the love of the game to all his students. Ed played for Richfield High School, and during his college years went on to play for MCC. It's no wonder that MCC is proud to have one of its own keeping the tradition alive. If you love golf or wonder if you would love the game, Ed is the instructor to help you. Come take a

class with Ed at Twin Rivers
Golf Club!

Improve Your Short Game

Interested in refining your short game and lowering your scores? Come to Twin Rivers Golf Club and meet your instructor, Ed Rolan, for golf class! Techniques for chipping, pitching, sand shots, and putting will be emphasized. You will learn effective techniques for practicing golf strokes the correct way to help you get the results you desire. Treat yourself, or the golfer in your life, to this course. Students are responsible for purchasing their own buckets of golf balls (\$5 per bucket) for each class. Participants under the age of 16 must co-register with a parent or guardian.

Cost: \$49

July 9-25 MW, 6:30-8 p.m. AVC 1026.03

Play Golf with a Pro

Hit the shots actually used on the golf course; then, see how they apply in a real-life playing situation. Every shot will be taken into consideration when playing a hole. From tee to green, students will learn what they will need to play the game from pro golfer Ed Rolan. Participants under the age of 16 must co-register with a parent or guardian. Class will meet at Twin Rivers Golf Club.

Cost: \$49

Aug. 6-22 MW, 10-11:30 a.m. AVC 1026.05

Water Aerobics NEW

This is a class for everyone seeking a low-impact way to exercise! Get fit with this challenging, but easy-on-the-joints class. Instructor Janet Garcia will guide you through the water with exercises using your body weight and water dumbbells. You will leave class feeling refreshed. Each student must sign a facility waiver. Class is held at the CENTER, Columbus Avenue Baptist Church.

Cost: \$79

June 4-July 5 MTTH, 5:30-6:30 p.m. AVC 1689.01

Lifelong Learning

Basic Workplace

Computer

Learn the computer skills you need for the job you want! Offered by MCC Continuing Education in partnership with HOT Goodwill Industries, this course will provide you with fundamental office computer skills. Topics include: printing, creating and managing files and folders, understanding and navigating the internet, and sending effective emails. You will also get an overview of the most common programs in the workforce – Word, PowerPoint, and Excel – as well as learn program integration, simple database management, and transferring data. The instructor will help you put these skills to work by creating a resume. Whether you are a job seeker or seeking advancement in your current job, this computer course is for you! All class materials and a flash drive with course exercises will be provided. Class will meet at the Goodwill Learning Center.

Cost: \$10

Aug. 6-31 MWF, 3-5 p.m. ITSC 1006.09

Computers for Beginners

MCC Continuing Education, in partnership with Heart of Texas Goodwill Industries, offers this beginner's computer class! Join us for this four-part series that will walk you through the basics of computer functions, keyboarding, internet navigation, internet safety, and email settings. The goal of this course is to help you feel comfortable using a computer in the workplace and at home. Class will meet at the Goodwill Learning Center.

Cost: Free

June 5-14 TTH, 1-3 p.m. ITSC 1006.06

July 10-19 TTH, 1-3 p.m. ITSC 1006.07

Aug. 7-16 TTH, 1-3 p.m. ITSC 1006.08

Customer Service

Essentials

MCC Continuing Education, in partnership with Heart of Texas Goodwill Industries, offers this class on the essentials

of good customer service. Do you want to improve your customer service and communication skills on the job? This two-day class will provide you with easy-to-remember guidelines for providing friendly and efficient selling techniques. This class is a tool to help prepare participants for the Customer Service and Sales Certification Exam through the National Retail Federation. It is also a great fit for Job Opportunity Boot Camp students seeking to build their on-the-job communication skills. The certification exam is optional (\$55). Class will meet at the Goodwill Learning Center.

Cost: Free

July 24-25 TW, 1-5 p.m. BMGT 1022.10

Job Opportunity Boot
Camp

MCC Continuing Education, in partnership with Heart of Texas Goodwill

Industries, offers this program to assist in the preparation for a new career!

This class provides training on the skills you need to land the job you want.

This week-long intensive workshop will cover the following: job search/applications, resume preparation, interview and self-presentation, job dependability, and retention. Class will meet at the Goodwill Learning Center.

Cost: Free

June 18-22 MTWTHF, 9 a.m.-noon BMGT 1022.08

July 23-27 MTWTHF, 9 a.m.-noon BMGT 1022.09

Aug. 20-24 MTWTHF, 9 a.m.-noon BMGT 1022.11

Straight from Our Students

"I learned so much in

the job opportunity

boot camp. I am

thankful for affordable

classes that helped get

my career going."

Estate Organizing NEW

Certified Professional Organizer® Jennifer

Snyder walks you through the

process of sorting and dealing with the

estate of a loved one. Topics include:

outlining the process, resources for donation

and disposal, to sell or not to sell,
and getting it done when your heart is
broken.

Cost: \$59

Aug. 6 M, 5:30-8:30 p.m. AVC 2065.04

Jennifer Snyder

Jennifer Snyder, CPO is the
owner of Neat as a Pin Organizing
Experts. She is one of
less than 500 Certified Professional
Organizers worldwide
and the only accredited
organizer in the Central Texas
area. She is a speaker and
writer, regularly contributing
to publications nationwide.
Jennifer is a member of the
National Association for
Productivity and Organization
and the Institute for
Challenging Disorganization,
and a certified trainer
in the NAPO Quantum Leap
program which provides
organizing skills to people
in need during life-changing
situations. Her business, Neat
as a Pin Organizing Experts,
has existed for almost a
decade and has grown to a
staff of four. She has personally
accumulated more than
10,000 hours of organizing
time working directly with
clients.

Minimalistic Living NEW

Ever feel overwhelmed by “stuff”? Join
certified Professional Organizer® Jennifer
Snyder for this class about minimalistic
living. Jennifer provides information
and guidelines for learning how to live
with less. Topics include: determining
what you really need, what to do with
your excess, and how to change the way
you think about your stuff.

Cost: \$49

June 11 M, 6-8 p.m. AVC 2065.01

The Uncluttered Closet

NEW

Learn the tricks and techniques of Certified Professional Organizer® Jennifer Snyder to turn your closet into a place of peace and tranquility. Topics include: what to hang or fold, managing floor and shelf spaces, what to keep, and how to care for the clothes in your closet. Your wardrobe will thank you!

Cost: \$49

July 16 M, 6-8 p.m. AVC 2065.03

Writing Novels that

Sell – Being an “Author-Preneur”

Writing your novel to sell is only adding a layer of learned skills to the story ideas you already have. With instructor Jason Stanley, you will turn your idea into a short one-page synopsis. Next, you'll build your synopsis into a balanced outline crafted to hook your readers and go on to create the complete first draft of your book. You will learn why you should consider writing in a series of trilogies or longer and how to combine plot arc with story (character) arc to cover each book and the series. You'll also learn why you need to identify and use the tropes of your genre – plus a lot more!

Cost: \$89

July 9-Aug. 13 M, 6-8 p.m. AVC 5338.02

Music & Dance

American Tribal Baladi

Belly Dance

Learn a new style of belly dance, one that is truly American. Many steps are the same as the traditional style but with a few differences. Come join in the fun with instructor Dawn Burns, and get in better shape at the same time. Both beginner and returning students are welcome.

Cost: \$59

July 10-Aug. 14 T, 7-8:30 p.m. AVC 5262.03

Ballroom Dance I

Join our fun and encouraging instructor for a mini version of ballroom dancing

instruction! Dance professional Landon Lewis introduces his pupils to the dance floor. Landon puts students of all ages at ease! Learn basic steps and techniques, directional movements, and proper positions for the foxtrot, waltz, East Coast swing, rumba, and cha-cha. Don't miss this fun class designed to keep you on your toes! This course is for partners, but if you need one, feel free to call! Each student must register.

Cost: \$59

June 13-27 W, 7-8 p.m. AVC 1646.05

Landon Lewis

Landon was introduced to ballroom dancing through Baylor University's social dance class. Since then, he has continued to learn and dance while also teaching friends and strangers privately and in group settings.

He is looking forward to introducing you to and increasing your confidence on the dance floor that has brought him so much joy over the years.

Outdoors & Animals

K9 Mutt Dog Training

Hoping to teach Fido a few manners? Build the foundation of good behavior by creating a good relationship with your dog. This beginning course, offered by local canine expert, Sandy Wittliff of K9 Mutt Training, teaches the basics of obedience training and helps you better understand your dog. No two family dynamics are the same, so you will learn the best training methods for you and your dog. This course is for family dogs, shelter and rescue dogs, and special-needs families. You must provide current shot records for your canine on the first day of class. Classes will meet at MCC's Highlander Ranch.

Cost: \$99

May 29-July 10 T, 6:30-7:30 p.m. AVC 1849.07

June 2-July 14 S, 9-10 a.m. AVC 1849.08
June 3-July 15 SU, 9-10 a.m. AVC 1849.09
June 4-July 16 M, 6:30-7:30 p.m. AVC 1849.10

Straight from Our Students

“Sandy is definitely a dog expert. She helped us understand how to be better dog parents and made our home a happier place!”

Texas Hunter Education –
Field Day

This course includes all the information about Texas Hunter Education that the law requires hunters age 17 and older to know after the completion of the online class. The certified instructor, Brent Heath, will cover hunting rules and regulations, ethics and responsibilities, and safe firearm handling and storage techniques. When you successfully complete the course (attend the full session in its entirety), you will receive a lifetime certification card. Students must complete the accompanying online course before the first day of class to be eligible for this field course. Search Texas Parks and Wildlife Hunter Education online + field course for more information. The online course is free from Texas Parks & Wildlife. Class will meet at MCC’s Highlander Ranch.

Cost: \$20

Aug. 25 S, 8 a.m.-noon AVC 1983.03

Brent Heath

Brent Heath is the Texas Parks & Wildlife Hunter Education and Bow Hunter Education Area Chief for McLennan County and the surrounding counties. He has taught hunter education for over 18 years and bow hunter education for six years.

Personal Finance

How to Start a Small
Business

It’s back to basics! If you want to start

a business but don't know where to begin, this class is for you. This class will address many of the questions you should ask yourself before beginning the process of starting a new business. Instructor Tim Holtkamp will cover the process of starting a business such as how to analyze feasibility of your idea, business plan, sources of capital, and how to create a competitive analysis.

Cost: \$39

June 4 M, 6-9 p.m. AVC 2080.13

How to Write a Business Plan

This class will teach you, in detail, the seven essential sections of a business plan: what you should and should not include, how to work the numbers, and additional resources you can turn to for help. Anyone is welcome to come and learn from Tim Holtkamp. This class pairs perfectly with the other "How To" classes in the small business series.

Cost: \$29

June 11 M, 6-9 p.m. AVC 2080.14

How to Finance Your Small Business

This class is a comprehensive overview of the different funding options available for your small business and the qualifications for each. This class will cover: sources of funding, lender requirements, and other funding considerations.

Anyone is welcome to come and learn from Tim Holtkamp. This class pairs perfectly with the other "How To" classes in the small business series.

Cost: \$29

June 18 M, 6-9 p.m. AVC 2080.15

How to Understand Financial Statements

This class is designed for people who don't understand financial statements and just want to develop a basic understanding of them. We will cover the balance sheet, income statement, and profit-and-loss statement. This class will give small business owners the ability to

understand and use the financial statements to make better strategic decisions.

Anyone is welcome to come and learn from Tim Holtkamp. This class pairs perfectly with the other "How To" classes in the small business series.

Cost: \$29

June 25 M, 6-9 p.m. AVC 2080.16

How to Market Your Small Business

This class will give small business owners an overview of marketing, not advertising. We will help you determine who your customer is and how your product or service is positioned and perceived in the marketplace. We will show you how to determine what your strengths and weaknesses are, as well as those of your competition. Anyone is welcome to come and learn from Tim Holtkamp. This class pairs perfectly with the other "How To" classes in the small business series.

Cost: \$29

July 2 M, 6-9 p.m. AVC 2080.17

Tim Holtkamp

Tim Holtkamp has a BBA in Finance from Tarleton State University. He started Holtkamp Land & Mortgage as well as several other businesses and is currently a licensed Mortgage Loan Originator. Tim is an active real estate investor in the Waco area and has personally used and developed the information he discusses in class. He currently serves the Small Business Development Center at MCC as a Business Advisor. In his spare time, he raises bees and Santa Gertrudis cattle on his family farm in Robinson.

Home Buyer 101 NEW

Do you dream of buying a home someday? Now is a good time to start preparing for that dream. But, where

do you start? The process can seem so daunting! Here is a short, yet very informative, seminar for you, whether you are actively searching for a home or just dreaming for one day in the future. By the end of this two-hour seminar presented by Tim Holtkamp, you'll feel confident and equipped to buy a house knowing the key terms and the typical start-to-finish process. The course provides you with information on the primary players involved: you, lenders, title agents, real estate agents, and appraisers; and the information you need to be gathering before purchase: credit scores, typical qualifications, current market analyses; and your own finances and budgeting to help you get that first mortgage. Invest in your knowledge about home buying so the major life investment you make in your home is done right!

Cost: \$39

May 21 M, 6-8 p.m. AVC 5013.01

House Flipping 101

Are you a new investor or a part-time investor looking to make money or build your wealth through real estate? This comprehensive class includes all materials and teaches fundamentals, advanced strategies, and trade secrets for how to find, negotiate, buy, and sell properties in Waco! Learn how a full- or part-time career in real estate can generate profit, income, and wealth. You will be introduced to all of the top strategies (wholesaling, short selling, sub-to's, wraps, options, and more). This course is designed to introduce you to everything you need to hit the ground running and start investing immediately! Class will be taught by Tim Holtkamp of the Small Business Development Center.

Cost: \$99

July 9-23 M, 6-9 p.m. AVC 6134.02

Seniors

AARP Driver Safety

Course

Open to drivers age 50 and older, this one-day safety course helps you drive more efficiently and safely with research-based information about changes over time in ourselves, our vehicles, and our roads. The content can help you boost safety awareness, refresh and improve driving skills, minimize crash risk, increase confidence, prolong mobility, and maintain independence. Participants receive a completion certificate (certificate fee is \$15 for AARP members and \$20 for nonmembers and will be collected at the class), and most major insurance companies offer discounts for completing the course. Note: This is not a ticket dismissal class. The AARP certificate must be renewed every three years. Although there is no registration cost, students must complete registration before attending.

Cost: Free

June 15 F, 9 a.m.-1 p.m. AVC 5296.09

Sept. 14 F, 9 a.m.-1 p.m. AVC 5296.10

Book Talk

Have you ever read a book that just begged to be shared – that needed to be discussed? You are not alone! Join likeminded folks on the third Tuesday of the month at the West Waco Library for a lively discussion with moderator Gail Woodward. This group is designed for adults, age 55 and older, and is a fun way to meet people and make new friends across the community. Books are chosen by the group each month.

Cost: Free

June 19-Aug. 21 T, 11 a.m.-noon AVC 2023.01

Straight from Our Students

"I love Book Talk. Gail is a great teacher, and she knows so much about all the books!"

Brain Longevity Training

Brain Longevity Therapy Training is the first science-based medical program designed to maintain optimal mental function with age. Formulated by the

combined research studies of UCLA and the Alzheimer's Research and Prevention Foundation, this is the most reliable information you need before you forget. Janice Vick is the owner of Oncology Massage of Waco, which specializes in pain and chronic medical conditions, and is a recognized wellness educator by the Texas State Senate. She is among the first certified Brain Longevity Therapists by UCLA and has educated people on Alzheimer's prevention for over five years in our community. This is a class you are sure to remember!

Cost: \$59

July 11-25 W, 5:30-7:30 p.m. AVC 1933.01

Janice Vick

Janice Vick is a Licensed Massage Therapy Instructor and owner of Oncology Massage of Waco. She is also a Reiki Master Teacher, medical hypnotherapist, nutritional educator, and is trained in myofascial release. Janice is a certified Food over Medicine educator and a personal chef trained by Forks over Knives Chef Del Sroufe. Texas A&M University and the Texas State Senate have recognized her for her Master Wellness Programs as a volunteer for Texas Agri-Life.

Estate Planning and Asset Protection Planning for Seniors

Join Harvey Cox, attorney and author of the new book, Common Estate Planning Mistakes People Make and How You Can Avoid Them, for this important class targeted for people ages 55 and above. Harvey will cover the 15 mistakes that can cost families, as well as other critical topics. Additionally, an in-depth discussion of advanced Medicaid planning techniques that emphasize avoiding Texas' Medicaid Estate Recovery Program

(MERP) and the status of Federal Estate Taxes and methods to avoid those taxes will be covered. This class is a must!

Cost: \$69

July 16-30 M, 5:30-7:30 p.m. AVC 2080.18

iPhone Basics

Unleash the power of your iPhone in this class taught by Madison Murphy. Learn more about basic applications and settings, and discover how to make the iPhone work better for the way you live your life. You will find out how to download some cool, free apps, too.

Cost: \$29

June 26-28 TTH, 2-4 p.m. AVC 1828.01

iPad Basics

Just bought an iPad but want to get more out of it? This class, taught by Madison Murphy, will show you the ins and outs of Apple's popular tablet. Enhance your iPad experience by understanding the basic applications and configuring proper settings. See how to use email, calendar, maps, and other basic programs. Learn how to listen to music and podcasts, watch videos, and display your photos. We will also look at Apple's App Store where you can download a wide variety of apps, both free and paid, and sync them with your computer.

Cost: \$29

Aug. 28-30 TTH, 2-4 p.m. AVC 1828.02

Travel & Special Events

Treasures of Ireland

Come with us as we take a trip through Ireland to visit Belfast, Killarney, Dublin, Limerick & Galway, Old Jameson Whiskey Distillery, Blarney Castle, Trinity College – Book of Kells, Titanic Museum, Giants Causeway, Cliffs of Moher, Ring of Kerry, Glendalough & St. Kevin's, Killarney, & Jaunting Car Ride. Please call 254-299-8888 for more information!

Sept. 25-Oct. 3 AVC 1587.12

Day at the Ballpark NEW

MCC Community Programs along with M&M Tours will host this wonderful

day-trip to Globe Life Park in Arlington to see the Texas Rangers take on the Houston Astros. The fantastic game will be a real treat. Price includes round-trip motor coach transportation and seats.

Sorry, no refunds.

Cost: \$110

June 9 S, 10:30 a.m.-7:30 p.m. AVC 6130.07

MCC Kids College

Kids College – Arts & Hobbies

Waco Creative Art Camp

NEW

Spark imagination and unleash your child's creativity with instructor April Bryan, through this summer art camp. Young artists will use design-thinking processes to explore a variety of media in drawing, painting, and sculpture. The variety of the course will keep kids interested while they learn about cultures, art history, and literature through unique artistic projects. All art materials are included in the camp fee. Each day brings new projects and fun ways to enjoy and inspire art. This camp is for kids 7-12 years of age.

Cost: \$99

July 9-12 MTWTH, 8:30-11:30 a.m. AVC 5081.01

July 16-19 MTWTH, 8:30-11:30 a.m. AVC 5081.02

April Bryan

April Bryan is currently in her 12th year of teaching art; she teaches Art 1-4 and AP Art to high school students. April holds a BA of Art with a teaching degree, Masters in Curriculum and Instruction, and Principal certification. She loves to paint and build functional pieces. She met the boy she would marry when she turned 18. Her husband, two sons and daughter are her greatest loves. She also loves donuts, Ray LaMontagne, and playing the piano. April was born into an amazing family. Her

parents taught her to enjoy life and to always smile. She loves her work and is crazy about her students.

Quilting Camp

This is an introductory camp for children who would like to make their first quilt. This camp will cover fabric selection, thread selection, machine basics, and straight-line sewing. Camp is held at PhD Quilts. Come join in the quilting fun! This camp is for kids 7-14 years of age.

Cost: \$99

June 5-7 TWTH, 1-3 p.m. AVC 6124.02

June 26-28 TWTH, 1-3 p.m. AVC 6124.08

July 31-Aug. 2 TWTH, 1-3 p.m. AVC 6124.16

Minecraft Quilting Camp

NEW

Does your child love Minecraft and want to create a fun project? In this camp, children will use their love for the game and their creativity to design and create a fun quilt top. All materials needed are included in the camp price, and camp is held at PhD quilts. This camp is for kids 7-14 years of age.

Cost: \$99

June 12-14 TWTH, 1-3 p.m. AVC 6124.04

July 10-12 TWTH, 1-3 p.m. AVC 6124.10

July 24-26 TWTH, 1-3 p.m. AVC 6124.13

T-Shirt Quilting Camp

Turn old T's into a keepsake! Bring 20 T-shirts of your choosing to create a memory quilt. We will go over stabilizing, cutting, and selecting fabric for the sashing and backing of your quilt. In the second day of camp, we will cover borders and quilting options for your quilt. After sewing on the borders, we will table the quilts for those wishing to quilt them at home. For those wishing to have them professionally quilted, we will discuss quilting options and provide names and contacts for quilters in the area. Classes will be held at PhD Quilts. This camp is for kids 7-14 years of age.

Cost: \$129

June 19-21 TWTH, 1-3 p.m. AVC 6124.06

July 17-19 TWTH, 1-3 p.m. AVC 6124.12
Sewing Camp I

This camp will provide an introduction to sewing for children just learning to sew or those who would like to learn! The course will teach the basics of how to sew, and you will complete several small craft projects within the week. No previous sewing experience is required! Come join in the sewing fun! A sewing machine will be needed for the course; all other materials are provided. Rental machines are available at PhD Quilts. Camp will meet at PhD Quilts. This camp is for kids 7-14 years of age.

Cost: \$99

June 5-7 TWTH, 10 a.m.-noon AVC 6124.01

June 19-21 TWTH, 10 a.m.-noon AVC 6124.05

July 10-12 TWTH, 10 a.m.-noon AVC 6124.09

July 24-26 TWTH, 10 a.m.-noon AVC 6124.14

Sewing Camp II

If you've taken Sewing Camp I or already have some sewing skills, continue to learn in this intermediate course. In this camp, you will continue to sharpen your sewing skills while you complete several small craft projects. Basic sewing skills are required. Come join in the sewing fun! A sewing machine will be needed for the course; all other materials are provided. Rental machines are available at PhD Quilts. Camp will be held at PhD Quilts. This camp is for kids 7-14 years of age.

Cost: \$99

June 12-14 TWTH, 10 a.m.-noon AVC 6124.03

June 26-28 TWTH, 10 a.m.-noon AVC 6124.07

July 17-19 TWTH, 10 a.m.-noon AVC 6124.11

July 31-Aug. 2 TWTH, 10 a.m.-noon AVC 6124.15

Kids College - Cullinary

Chef Camp NEW

Calling all aspiring kid chefs! Come learn the basics of cooking that you can use in real life. Led by McLennan County 4H, this interactive camp will teach kids how to cut and peel, cook meat at the proper temperatures, and have fun while doing it all. This camp is for kids 8-14 years of

age.

Cost: \$79

Aug. 6-9 MTWTH, 9 a.m.-noon AVC 5158.02

Sweets & Treats NEW

Calling all future bakers and dessert makers! Join this fun camp with instructor, Madison Murphy to learn the art of dessert making. In this camp, you will be decorating cupcakes and making ice cream and pudding galore! This camp will be a sweet experience! This camp is for kids 8-14 years of age.

Cost: \$69

June 4-7 MTWTH, 9:30 a.m.-noon AVC 5245.01

Kids College – Lifelong Learning

Manners for Boys

With instructor Sarah Aynesworth, your little boy will leave as a gentleman after this two-day manners camp for boys. Your child will develop a sense of confidence for all social interactions upon completion of this course. Students will learn introductions and eye contact, how to act at a birthday party or friend's house, good sportsmanship, thank-you-note writing, and more! Each student will bring home a book of what they learned. Camp is held in MCC's Conference Center. This camp is for kids 7-12 years of age.

Cost: \$39

June 12-13 TW, 1-2:30 p.m. AVC 5324.02

Manners for Girls

With instructor Sarah Aynesworth, your little girl will learn how to be a proper lady in this two-day manners camp for girls. Your child will leave with a sense of confidence for all social interactions. Students will learn introductions and eye contact, how to act at a birthday party or friend's house, good sportsmanship, thank-you-note writing, and more! Each student will bring home a book of what they learned. Camp is held in MCC's Conference Center. This camp is for kids 7-12 years of age.

Cost: \$39

June 12-13 TW, 10:30 a.m.-noon AVC 5324.01

Sign Language Camp

NEW

Kids, come learn the dynamics to communicating with the deaf! In this fun camp with instructor Cindy McCorkle, you will learn Pidgin Sign Language, which combines American Sign Language with the grammatical structure of English. You will learn a song in sign language and meet a deaf presenter who will also teach signs and demonstrate a story in sign language. This camp is for kids 8-14 years of age.

Cost: \$99

June 19-21 TWTH, 9 a.m.-noon AVC 5330.01

Straight from Our Students

"Kids college camps are incredible – for me as a parent and for my child! He learned so much and had a blast on a college campus! I felt great knowing that he was learning and having fun!"

Kids College – Music & Dance

Broadway Bound Camp

Do you dream of being a Broadway star? This camp will focus on teaching students how to sing and dance in Broadway musicals! Come dressed in dance clothes or other comfortable clothing. We will hold an end-of-camp Broadway Bound performance for parents and friends. This camp is for kids 7-14 years of age and will be held at Joy's School of Dance.

Cost: \$99

July 23-27 MTWTHF, 1-3 p.m. AVC 6140.01

Beginners Piano Camp

NEW

Piano camp for beginners is a whirlwind course in piano technique and repertoire designed for young musicians with little or no prior training in piano. Great advances in musical training happen over long periods of time. This intensive camp, led by instructor Sharon Lavery,

will provide resources for reading piano music, approaching technique, and will give participants skills to springboard themselves toward a future of fruitful keyboard experiences. Students will learn and play on MCC's stunning collection of world-class Steinway pianos. All applicants must complete an in-person interview to assess immediate musical needs, and successful students will be offered an opportunity to participate in the Advanced Piano Camp the following week. This camp is for kids 7-15 years of age.

Cost: \$199

June 18-21 MTWTH, 1-5 p.m. AVC 5331.01

Advanced Piano Camp

NEW

Designed to provide an intensive training for high school students seeking a future degree in piano performance, the Advanced Piano Camp, led by professional pianist Sharon Lavery, will pair students with outstanding professional pianists and allow them to study, practice, and perform on MCC's stunning collection of world-class Steinway pianos. Students will address practice issues, such as avoiding repetitive stress injury, techniques, and application of skills for a successful career as a performing musician. Through classes, masterclasses, and performances, pianists will immerse themselves in great repertoire and collegial feedback. All applicants must complete an in-person interview and audition. The final performance for all participants will be at 4:30 p.m. June 28 in MCC's Ball Performing Arts Center.

Cost: \$199

June 25-28 MTWTH, 1-5 p.m. AVC 5331.02

Kids College – Outdoors & Animals

Summer Equestrian Camp

Send your horse lover to camp this year!

Our equestrian camp offers a hands-on learning experience in all aspects of horsemanship for kids ages 7-16. Along with

daily riding instruction, campers will learn the importance of safety, feeding, grooming, saddling, and stable management.

Basic riding and horsemanship skills will also be taught. Each camper will be paired with a horse for the week. Hurry, sessions fill up very quickly! Campers MUST wear long pants or jeans and riding boots with heels. No shorts or sandals! Campers will use MCC horses and tack. Helmets are required and will be provided. For more information, contact Aimee Edwards at 254-299-8553.

Cost: \$200

June 11-15 MTWTHF, 9-11:30 a.m. AVC 5104.S1

June 18-22 MTWTHF, 9-11:30 a.m. AVC 5104.S2

June 25-29 MTWTHF, 9-11:30 a.m. AVC 5104.S3

July 9-13 MTWTHF, 9-11:30 a.m. AVC 5104.S4

July 16-20 MTWTHF, 9-11:30 a.m. AVC 5104.S5

Paddleboard & Kayaking

Camp NEW

Join us for camp on the water! This fun camp will teach your teen how to paddleboard and kayak on the river. Join owners of Pura Vida Paddle Board Company, Erin and Blake Ward, both leading experts in paddle board instruction, in a camp that is great for the outdoors kid. Camp fees include a paddleboard and a kayak of the student's choosing; it can be different every day! Please bring a lifejacket if you have one (or one will be provided), sunscreen, and a cap. This camp is for kids 13 years of age and up.

Cost: \$119

June 11-15 MTWTHF, 10 a.m.-noon AVC 1202.02

Erin and Blake Ward

Erin and Blake Ward recently moved back to Waco to be closer to family and open Pura Vida Paddle on the lower deck of Buzzard Billy's on the Brazos River. Erin has always had a passion for being on the water and fell in love with SUP (Stand Up Paddleboarding) this past summer while on a family vacation to Colorado. After years of experience working at a tubing outfitter on the Guadalupe River, she decided to bring the SUP community to Waco.

Parent & Me on the Water
NEW

Join us for camp on the water – Parent and Me! This fun camp will teach you and your child how to paddleboard and kayak on the river. Join owners of Pura Vida Paddle Board Company, Erin and Blake Ward, both leading experts in paddle board instruction, in a camp that is great for the outdoors family! Camp fees include a paddleboard and a kayak of your choosing; it can be different every day! Please bring a lifejacket if you have one (or one will be provided), sunscreen, and a cap. This camp is for kids 12 years of age and under who coregister with a parent or guardian.

Cost: \$119

July 9-13 MTWTHF, 10 a.m.-noon AVC 1202.03

Cost: \$69

July 10-26 TTH, 6:30-7:15 p.m. AVC 1978.01

Kid's K9 Camp NEW

K9 Mutt Dog Training is calling all young dog lovers! Are you interested in learning about dog breeds, how to play with your dog, animal CPR, or learning how to read a dog's signs and signals? Your personal dogs will NOT be there, but rather, you will use well-trained Angel Paws Therapy dogs with their handlers.

Parents are required to come to the first hour to review class expectations, learn rules, and have questions answered. Instructor Sandy Wittliff will make this camp fun and informative, and your young dog lover will walk away with a new appreciation of our four-pawed furry friends we call dogs. Camp will meet at MCC's Highlander Ranch. This camp is for kids 8-13 years of age. Do not wear shorts or open-toed shoes.

Cost: \$129

June 18-21 MTWTH, 9 a.m.-noon AVC 1849.11

June 25-28 MTWTH, 9 a.m.-noon AVC 1849.12

Athletics

Wildlife Camp NEW

Attention, outdoor kids! Wildlife camp, led by McLennan County 4H, is just for you! Spend a week learning about archery, fishing, camp cooking, hunter safety, wildlife, plant identification, and so much more! Camp is for kids 8-14 years of age. We will meet at MCC's Highlander Ranch.

Cost: \$89

July 16-19 MTWTH, 9 a.m.-noon AVC 1956.01

Kids College – Sports

Children's Beginner Swim

Lessons

This camp is designed for both beginner swimmers with little experience in the water and those who are very comfortable in the water but may not know how to swim with a consistent breath rhythm. Led by Missy Kittner, this camp starts with comfort and, acclimation to the water along with basic survival swimming, then moves on to learning correct body movement in the water for floating, gliding, and kicking. Finally, we will work on swimming with arms and legs moving consistently in front and back. Safety is paramount in every skill that is learned as a swimmer in this camp. Parents do not need to coregister with the child but must accompany the child during class. This camp is for kids 5-15 years of age. We will meet at the CENTER of Columbus Avenue Baptist

Church.

Cost: \$69

July 10-26 TTH, 6:30-7:15 p.m. AVC 1978.01

Children's Intermediate

Swim Lessons NEW

In this course, instructor Missy Kittner will continue swimming training with emphasis on primary skills such as floating on the front and back, beginning swimming on the front and back, rhythmic breathing, and treading water. Safety is paramount in every skill that is learned as a swimmer in this camp. Parents do not need to co-register with the child but must accompany the child during camp. This camp is for kids 5-15 years of age. We will meet at the CENTER of Columbus Avenue Baptist Church.

Cost: \$69

July 10-26 TTH, 7:15-8 p.m. AVC 1978.02

Golf Camp

This fun summer camp is designed to introduce students to the game of golf. Students will receive instruction from Jon Antunes in areas such as the full swing on a state-of-the-art video system, short game, rules, etiquette, and more. Facilities are both indoor and outdoor, so weather is never an issue. Kids will be grouped by age and skill level upon arrival. Golf clubs will be provided if you don't own a set. Each participant will receive a drink and a snack each day. This camp is for kids 4-17 years of age. We will meet at Heart of Texas Golf Academy.

Cost: \$139

June 25-27 MTW, 8:30-11:30 a.m. AVC 1026.02

July 30-Aug. 1 MTW, 8:30-11:30 a.m. AVC
1026.04

Jon Antunes

Jon Antunes, owner of the Heart of Texas Golf Academy, started playing the game at the age of two and never looked back. He was blessed to have a PGA professional as a father who taught him

to love the game of golf as well as how to play it. Jon has competed at the top levels of junior, collegiate, and amateur golf, and is now a professional golfer. He is a proud Class A member of the PGA of America in the Northern Texas PGA Section. Jon has been teaching golf full time for 13 years and has served on the faculty at Baylor University teaching beginning, intermediate, and advanced golf classes. He has been the head boys' and girls' golf coach at Vanguard College Preparatory School and has co-authored two books on golf instruction — both in use at Baylor University. McLennan Athletics Camps MCC's baseball, basketball, and softball coaches host camps and clinics throughout the year for kids of all ages at MCC's state-of-the-art facilities. For more information, visit

www.McLennanAthletics.com

Mr. Sunshine's Future

Stars Tennis Camp NEW

Calling all future tennis stars! This camp is a fun way to introduce future tennis players to the game. Emphasis in this camp will be placed on developing motor skills and hand-eye coordination while playing games and having fun! Campers will learn an introduction to basic ground strokes and serves. Equipment is provided, if needed, and camp fee includes a drink and snack. Please bring sunscreen, a water bottle, and a cap. This camp is for kids 5-7 years of age. We will meet at Waco Regional Tennis Center. (Members will receive a \$10.00 rebate.)

Cost: \$69

June 4-7 MTWTH, 8:30-9:30 a.m. AVC 6128.01

June 25-28 MTWTH, 8:30-9:30 a.m. AVC 6128.05

July 16-19 MTWTH, 8:30-9:30 a.m. AVC 6128.06

Mr. Sunshine's Funtime

Tennis Camp NEW

Join a fun camp for beginners and intermediate-level players! This camp is a combination of instruction, match play, point situation drills, and games designed to introduce young players to "The Sport for a Lifetime." Additionally, it will prepare players for middle- and high-school competition. Campers are separated according to age and ability levels. Equipment is provided, if needed, and the camp fee includes a drink and snack. Please bring sunscreen, water bottles, and a cap. This camp is for kids 8-16 years of age. We will meet at Waco Regional Tennis Center. (Members will receive a \$20.00 rebate.)

Cost: \$159

June 4-7 MTWTH, 9-11:30 a.m. AVC 6128.02

June 25-28 MTWTH, 9-11:30 a.m. AVC 6128.03

July 16-19 MTWTH, 9-11:30 a.m. AVC 6128.04

Kids College - STEM

Electronic Game Design:

Alien Invasion NEW

Video games are everywhere and in almost any form you can imagine. In this camp, students will join Cindy Olbrich of Engineering for Kids to create their own versions of an invader-defense game in which they will defend against an alien invasion. Students will create a storyboard to outline the rules of play for their game and design their own characters. They will then use Clickteam Fusion 2.5® to bring their storyboard to life with programming. At the end of the camp, everyone will take home a working Windows-compatible game. (Clickteam Fusion 2.5® does not support Mac or Android operating systems.) This camp is for kids 8-12 years of age.

Cost: \$149

June 11-14 MTWTH, 1-4 p.m. AVC 6117.01

Electronic Game Design:

Ninja Attack NEW

In this camp, students will join Cindy

Olbrich of Engineering for Kids to create their own versions of a platform game set in a Dojo in which they will defend from a ninja attack. Students will create a storyboard to outline the rules of play for their game and design their own characters. They will then use Clickteam Fusion 2.5® to bring their storyboard to life with programming. At the end of the camp, everyone will take home a working Windows-compatible game. (Clickteam Fusion 2.5® does not support Mac or Android operating systems.) This camp is for kids 8-12 years of age.

Cost: \$149

July 16-19 MTWTH, 1-4 p.m. AVC 6117.02

Cindy Olbrich

Cindy has taught students at elementary and middle school levels in both public and private settings. She holds a Bachelor of Science in curriculum and instruction and a Master of Education from Texas A&M University. Cindy is excited to offer the Engineering for Kids program which encourages children to explore math and science through problem solving, collaboration, and hands-on learning experiences.

Mechatronic

Masterminds

Back by popular demand! Unleash your inner inventor and let your imagination soar! Join Cindy Olbrich of Engineering for Kids to explore the basics of mechatronics engineering. Each day, you will collaborate with a partner to brainstorm, design, and engineer creative solutions to fun challenges while using the camp set of littleBits® electronic building blocks and common materials. Come explore, create, and invent. This camp is for kids 7-12 years of age.

Cost: \$149

June 25-28 MTWTH, 1-4 p.m. AVC 6113.01

Minecraft: Medieval

Mayhem

Join the Engineering for Kids instructors inside the world of MinecraftEDU where you will experience Redstone – MinecraftEDU's version of electrical circuitry.

Students will be introduced to the many uses of Redstone through a medievalthemed adventure of creation, exploration, and castle besieging. Students will make mine cart tracks to assist in the gathering of resources and build traps to defend their castles. Come and enjoy this camp full of fun, adventure, and learning! This camp is for kids 7-12 years of age.

Cost: \$149

July 23-26 MTWTH, 1-4 p.m. AVC 6115.01

Minecraft: Travel to the Future

Join the Engineering for Kids instructors in an apocalyptic future where the earth has been ravaged by a series of natural disasters. Each day, students will gather inside the world of MinecraftEDU to solve challenges such as building a city on a series of islands, escaping from a bunker on Mt. Everest, and even building a rocket to land on the moon! Through the application of engineering principles, students will solve problems and make the virtual world of Minecraft a safe place for humanity once again.

This camp is for kids 7-12 years of age.

Cost: \$149

June 18-21 MTWTH, 1-4 p.m. AVC 5328.01

Robo Battles

There is nothing more fun than watching robots go to battle! In this fun and exciting camp, students will use LEGO® robotic kits and computers while working with a partner to design and program robots to joust, sprint, play tug-of-war, work as catapults, and of course, sumo wrestle! Join instructor Cindy Olbrich of Engineering for Kids for an incredibly fun time! This camp is for kids 7-12 years of age.

Cost: \$149

July 30-Aug. 2 MTWTH, 9 a.m.-noon AVC 6116.01

Robotics: Move it, Move it

NEW

Join Cindy Olbrich of Engineering for Kids in this perfect mixture of fun and learning using LEGO® WeDo Robots. Students will work with a partner using laptop computers, LEGO® WeDo construction kits, and LEGO® WeDo resource kits to produce and program new and exciting builds such as cars, cranes, and Ferris wheels! Students will be introduced to scratch programming and will use Scratch to interact with their creations. No experience in robotics is necessary. This camp is for kids 7-12 years of age.

Cost: \$149

July 9-12 MTWTH, 1-4 p.m. AVC 6112.02

Robotics: Robotic

Olympics NEW

Join instructor Cindy Olbrich of Engineering for Kids in this fun and exciting camp. Students will use LEGO® robotic kits and LEGO® Mindstorms® to design and program robots to participate in simulated Olympic events such as racing, wrestling, tossing a shot put, shooting a hockey puck into a goal, and more. Students will work as a team with emphasis on the engineering design process. No experience in robotics is necessary. This camp is for kids 7-12 years of age.

Cost: \$149

June 4-7 MTWTH, 1-4 p.m. AVC 6112.01

Corporate Training

& Workforce Education

Auctioneering

Auctioneering

The MCC Auctioneer Academy is designed to teach participants the skills necessary to act as an auctioneer, conduct auctions, and operate an auction company. Participants will learn how to conduct auctioneering in a professional and ethical manner, as

well as perform the auction chant and address the public confidently and effectively.

The academy will emphasize the importance of action in accordance with federal, state, and local auction laws. This course is an overview of the selling process, including identifying the communication elements between buyers and sellers. Students will also examine the legal and ethical issues of organizations which affect sales people. The Auctioneer Academy is approved by the Texas Department of Licensing and Registration.

Cost: \$850

June 9-16 S-S, 8 a.m.-6:30 p.m. MRKG 1032.05, MRKG 2033.05

Computers

MS Office 2016 Night

Class

This course provides a quick overview of the most commonly used applications of MS Office 2016 (Excel, Word, Outlook and PowerPoint) into one fast-paced course. You will get exposure to the basic features and functions of each application to better understand each one's fundamental usage and application. Class materials are included. Prerequisites: basic computer skills and understanding of MS Windows 7 operating system. A flash drive is required.

Cost: \$119

June 26-28 TWTH, 6-8:30 p.m. ITSW 1021.18

Excel 2016 - Fast Track

This course combines basic and advanced Excel 2016 into one fast-paced course. You will learn how to build, edit, format, and print information in Excel 2016, as well as how to use more advanced tools like queries, formats, reports, macros, and pivot tables. (Subtle changes from Excel 2013 to Excel 2016.) Class materials are included. Prerequisites: basic computer skills and understanding of MS Windows 7 operating system. A flash drive is required.

Cost: \$119

June 22 F, 8:30 a.m.-5 p.m. ITSW 1046.11

Charts/Graphs & Tables/

Macros

This half-day course targets two areas within Excel 2016 in which users often need more help. The class will focus on how to create charts and graphs in Excel to communicate complex data effectively and will then focus on the more advanced features of using and applying pivot tables and macros to enable faster and more effective data analysis. Course materials are provided. A flash drive is required.

Cost: \$59

July 31 T, 6-9 p.m. AVC 1867.03

Aug. 17 F, 8-11 a.m. AVC 1867.04

Word 2016

Learn the fundamentals of Word 2016, including working with and editing text, formatting characters, paragraphs, and pages, as well as working with tables. Additional topics may also be addressed. Prerequisites: ability to use the mouse, open and close files, and start programs using MS Windows 7. A flash drive is required.

Cost: \$119

July 27 F, 8:30 a.m.-5 p.m. POFI 1024.06

Aug. 23-30 TTH, 6-8:30 p.m. POFI 1024.07

InDesign CC for

Marketing

Learn how to use Adobe InDesign CC software to design and produce professional quality letterhead, brochures, business cards, and more! It will not take long for you to figure out you do not have to be a designer or graphic artist to learn desktop publishing. A flash drive is required.

Cost: \$199

July 13 F, 8:30 a.m.-5 p.m. GRPH 1002.12

Photoshop CC - Level 1

Learn to use various tools in Photoshop CC to select parts of images and use layers to produce stunning photos and designs. You will learn how to organize multiple layers of your design and how to apply special effects to enhance the appearance of your work.

Cost: \$199

Aug. 10 F, 8:30 a.m.-5 p.m. GRPH 1002.13

QuickBooks 2017

Quickly and efficiently gain control over your business finances with QuickBooks Pro 2017. This comprehensive (A-Z) course will teach you the best basic and advanced methods to set up company financial information. You will also learn payroll, inventory, and other advanced areas as time allows. Class materials are included; a flash drive is required. Prerequisite: basic understanding of computers. Accounting knowledge is helpful but not required.

Cost: \$229

July 10-26 TTH, 6-9 p.m. ACNT 1010.10

Customized Workforce Training

McLennan Corporate Training provides many customized training programs that can improve your organization's performance. These programs are created to meet your training objectives and needs. Focus areas include:

- Leadership/Supervisor
- Customer Service
- Computer Applications (Microsoft, Adobe)
- Business Writing/Time Mgt.
- Managing Teams/Teamwork
- Workplace Spanish/Workplace Safety
- Industrial Electrical/Mechanical Training
- Training Grants

Classes can be scheduled at your site or on McLennan's campus. For more information, contact Steve Wenzel or John Hutchens at 254-299-8888.

Creating Stellar Customer Service

Outstanding customer service is the key to business success that separates us from the competition. Various customer service workshops are available that teach very specific skills and behavior for winning customer service. These programs are designed to build awareness and teach skills that can be used immediately in the workplace. These modules are fun, affirming, and very

effective.

Lean Manufacturing

Lean manufacturing is based on the Toyota Production System (TPS), a philosophy and methodology that focuses on waste management, optimal throughput, and efficiency throughout the manufacturing process. These methods are used in service, sales, and transactional, educational, municipal, and healthcare organizations. Courses include:

Lean-Basic Training

Train your employees to become efficient, waste less, and work smarter.

Lean-Advanced Training

Employees apply knowledge gained from the Lean-Basic course to actually implement a lean initiative within the company.

Lean Awareness

Brief overview of lean concepts, terminology targeted to employees who are not directly linked to a lean initiative or lean project.

Industrial/Manufacturing

These courses deliver highly interactive, competency-based educational modules, ensuring your employees will have the skills required to be successful in an advanced manufacturing environment.

Popular courses include:

- Basic Electrical Systems
- Electrical Troubleshooting
- Motor Controls
- Measurement Tools/Print Reading
- Hydraulics/Pneumatics
- HVAC
- PLC
- EPA 608 Refrigerant Certification
- Arc Flash
- Lockout/Tagout
- Process/Operation LMS

Safety

OSHA - 10 Hour

This course is targeted to employees with safety and health awareness responsibilities. Students will

be introduced to OSHA policies, procedures, and standards, as well as general industry safety and health principles covered in OSHA Act Part 1910. Special emphasis will be placed on areas most hazardous using OSHA standards as a guide. Class materials are provided.

Cost: \$199

June 16-23 S, 7 a.m.-noon OSHT 1003.07
Safety

OSHA - 30 Hour

This comprehensive course enables workers to identify, reduce, eliminate, and report hazards at the workplace. The course will cover the state and purpose of the OSH Act and list the functions of OSHA, describe the rights and responsibilities of employers and employees under the OSH Act, list OSHA inspection priorities, and describe the inspection process, apply guidelines for identification and protection of floor openings, cover the safe means of Egress to provide fire protection in emergencies from new or old buildings or structures, and many other topics related to construction industry practices.

Class materials are provided.

Cost: \$399

July 21-Aug. 11 S, 7 a.m.-3:30 p.m. OSHT 1003.08

Ed2go.com

Ed2go.com

Take all Ed2go courses from the comfort of your home or office at the times that are most convenient for you! A new section of each course starts monthly. All courses run for six to eight weeks and are composed of 12 lessons representing 24 or more hours of instruction. You can ask questions and give or receive advice at any time during the course. For more information, visit ed2go.com/mccwaco or call Steve Wenzel at 254-299-8152.

How to Get Started:

1. Visit our Online Instruction Center at www.ed2go.com/mccwaco.

2. Choose the category and course title you are interested in, and select the Enroll Now button. Follow the instructions to enroll and pay for your course. You will choose a username and password that will grant you access to the Classroom.

3. When your course starts, return to our Online Instruction Center, and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

Start Dates:

A new section of every course in the Ed2go catalog will begin on June 13, July 18, and Aug. 15.

More than 200 courses are on our website! Listed here are some examples of the categories of courses available. Check Ed2go.com for costs.

- Business
- College Readiness
- Computer Applications
- Digital Photography & Video
- Grant Writing/Nonprofits
- Personal Development
- Technology
- Writing & Publishing
- And many more...

Supervisory Management

Effective Communication

DISC

Become a stronger, more confident communicator. The Extended DISC Profile offers an understanding of your communication style and the communication style of others based on behavior type, style, and tendencies. This course will help you discover the motivation for individual employees, improve and develop communication, reduce conflict, and improve employee efficiency and productivity.

Cost: \$59

Aug. 16 TH, 6-9 p.m. AVC 1867.02

Essential Interviewing

Skills

The best hiring decisions result in productive employees who enjoy their responsibilities and contribute to an organization's success. Hiring the wrong person for the job can be very costly in terms of time, money, resources, customer relations, productivity, and employee morale. Interviewers make the best hiring decisions when they gather meaningful, job-related information from applicants. This course teaches participants how to conduct an interview to discover the behaviors, knowledge, and motivations that an employee needs to be successful in a job.

Cost: \$149

Aug. 20-21 MT, 6-9 p.m. AVC 1867.01

Beginning Supervisor

This course covers concepts and skills of leadership in the work setting and introduces leadership and motivational theories as well as leadership styles. It includes evaluation of leadership performance.

Cost: \$199

June 4-25 M, 6-9 p.m. BMGT 1020.09

Skills for Small Business Training Grants

Thanks to the Texas Workforce Commission, small businesses can apply for funding to train employees at McLennan Community College!

This exceptional opportunity supports businesses with fewer than 100 employees, and emphasizes training for new workers.

For more information, contact 254-299-8888.

Online Defensive Driving

Online Defensive Driving

McLennan offers a state-approved driver safety course that can be taken totally online.

This program offers the most convenient and flexible way to meet the requirements for ticket dismissal or auto insurance premium discounts. Imagine taking your driver safety course entirely self-paced from your home, office, or laptop. You will be allowed to log in and out of the course until you complete the required six hours.

Cost is only \$25. Log on now and begin!

www.MCCDefensiveDriving.com

Law Enforcement

Law Enforcement Academy

The McLennan Community College Law Enforcement Academy has long been the premier provider of first-responder training in Central Texas and is licensed by the Texas Commission on Law Enforcement (TCOLE).

The McLennan Community College Law Enforcement Academy's purpose is to prepare its students to meet the basic licensing requirements to become a Peace Officer in the State of Texas.

Independent Applicant Orientation Process
(required for any person interested in applying for the academy who is not employed)

Sept. 10, 1 p.m., Emergency Services Education Center, room 235

Independent Applicant Deadline: Oct. 12

For information on the enrollment process, visit www.mclennan.edu/law

Cost: \$1695, plus approximately \$1000 additional expense.

For more information, contact:

Cheryl Brooks at 254-299-6529 or cbrooks@mclennan.edu

Dennis Stapleton at 244-299-6528 or dstapleton@mclennan.edu

Teacher Certification

Teacher Certification Practice Exam

Practice Makes Perfect!

Getting your teacher certification? Wish you could take a practice test before the state certificate exam? You're in luck! MCC now offers a secure practice test!

Cost: \$25

Location: McLennan campus

Date & Time: Schedule at your convenience

Choose from 26 area-specific practice tests to help you feel prepared on exam day!

Call 254-299-8063 to schedule your test today!

Paraprofessional/Teacher

Aide

This course, Instructional Practice & Effective Learning Environments, is for individuals seeking a job as a paraprofessional, who must meet the state training requirements to do so.

Participants will receive a certificate.

Cost: \$250

June 18-20 MTW, 8 a.m.-2:30 p.m. EDTC 1094.25

Truck Driver

Truck Driver Training

Course

America's trucking industry needs trained drivers. Begin your career

now! Truck driving offers great opportunities with potential first-year earnings of \$50,000 or more. In only one month, you can begin driving down the highway to success! Earn your Class A license by completing a 20-day Professional Truck Driving Training Course through ATDS. New classes are held each month. Local and national job placement is provided for those completing this course. There's a 100-percent financing program for those who qualify, and payment plans are available. Approved for Workforce Innovation and Opportunity Act (WIOA), Texas Department of Assistive and Rehabilitative Services (DARS), and VAsponsored programs.

ATDS is a member of the Commercial Vehicle Training Association.

Weekend classes now available!

For more information, contact Susan Denton at ATDS (124 Truckers Lane, Elm Mott, Texas 76640), 800-460-ATDS, or susandenton@wildblue.net or, visit www.truckingschool.com

Cost: \$6,995 CVOP 1013 & CVOP 1040

Health & Human Services

Activity Director

Activity Director I

This course prepares individuals to work as an activity director in longterm health care facilities. The activity director is the key person for providing quality-of-life experiences for long-term care residents and clients. This course includes assessment, care planning, documentation process, and evaluation of client needs. It also addresses program design and finding resources and/or funding. The course includes 100 hours of classroom instruction and 115 hours of internship. The required textbook is available at the MCC bookstore (cost is approximately \$50). Students must register for all three sections listed below.

Cost: \$399

Aug. 2-Sept. 27 TH, 9 a.m.-4 p.m. GERS 1004.02

Sept. 6-Nov. 1 TH, 9 a.m.-4 p.m. GERS 1007.02

Aug. 2-Dec. 13 TH, 9 a.m.-4 p.m. GERS 1066.02

Health

CPR Healthcare

This course is designed for anyone in the health care field: doctors, nurses, professional rescuers, EMTs, firefighters, etc. It covers the use of automated external defibrillators (AEDs), and lifesaving skills in the areas of respiratory (choking and near-drowning) and cardiac emergencies involving adults, children, and infants. This course will satisfy the prerequisite for CPR for health education programs and careers.

Cost: \$50

June 16 S, 9 a.m.-3 p.m. AVC 5204.20

June 19-21 TTH, 6-8:30 p.m. AVC 5204.21

June 30 S, 9 a.m.-3 p.m. AVC 5204.22

July 3-5 TTH, 6-8:30 p.m. AVC 5204.23

July 14 S, 9 a.m.-3 p.m. AVC 5204.24

July 17-19 TTH, 6-8:30 p.m. AVC 5204.25

July 31-Aug. 2 TTH, 6-8:30 p.m. AVC 5204.26

Aug. 7-9 TTH, 6-8:30 p.m. AVC 5204.27

Aug. 18 S, 9 a.m.-3 p.m. AVC 5204.28

Heartsaver CPR/First Aid

This American Heart Association course is designed for police, airline crews, security personnel, family members of patients at high risk for sudden cardiac death, and individuals not in the health care field. This course provides training in basic first aid, including the skills recommended by OSHA, and is designed for anyone who might be the first to respond in the workplace or community.

Learn to use CPR, barrier devices, and automated external defibrillators (AEDs) for all ages. Learn to relieve foreignbody airway obstructions and manage injured and ill persons. The course can be tailored for a specific workplace or group and can be delivered in a single day. On-site training is available. Call 254-299-8888 for more information.

Cost: \$50

June 12-14 TTH, 6-8:30 p.m. AVC 5205.09

June 26-28 TTH, 6-8:30 p.m. AVC 5205.10

July 7 S, 9 a.m.-3 p.m. AVC 5205.11

July 28 S, 9 a.m.-3 p.m. AVC 5205.12

Return to Nursing

This 144-hour computer-based course is designed to satisfy the Texas Board of Nursing requirements to re-enter the nursing field or to help nurses feel comfortable re-entering the field after time away. There is a required clinical component which will be completed at one of the local hospitals. Students may enter the class at any time and work at their own pace to finish the course. The course is designed to be completed within 24 weeks, but may be completed earlier. Please call (254) 299-8150 for further information/assistance.

Cost: \$500 RNSG 1006

Medication Aide Training

Learn to accurately and safely administer medications to nursing-home residents. Following successful course completion and required state testing, graduates are listed on a central roster with the Texas Department of Aging & Disability Services (D.A.D.S.) as a Certified Medication Aide (CMA). Strict admission criteria apply. In addition to the entrance requirements, you must present proof of the following at registration: (1) ability to read, write, and speak English, (2) age 18 or older, (3) free of communicable diseases and in suitable health to safely administer medications, (4) notarized high school diploma or GED and (5) current CNA credentials.

Note: Students must be employed in a long-term care facility on the first day of class. The required textbook is available at the MCC bookstore.

Cost: \$450

Aug. 7-Dec. 6 TTH, 5-9 p.m. NURA 1013.31

* ENTRANCE REQUIREMENTS – See page 41.

CMA Recertification

This course fulfills the state certification board requirements for recertification of Certified Medication Aides. It is required

once yearly for all medication aides before their CMA license expires. The course meets the last Thursday of each month. Due to state regulations, there is absolutely no admission to class after 8 a.m., bring a pen/pencil, paper, current CMA license, and state-issued picture ID to class.

Cost: \$35

June 28 TH, 8 a.m.-5 p.m. NURA 1041.06

July 26 TH, 8 a.m.-5 p.m. NURA 1041.07

Aug. 30 TH, 8 a.m.-5 p.m. NURA 1041.08

Nurse Aide Training

Course

This class can be your first step toward a rewarding health career. MCC is an approved provider of the federally required course to become a Certified Nurse Aide (CNA) in a long-term care facility. Course topics include residents' rights, communication, safety, observation, reporting, and basic comfort and safety. Emphasis is placed upon effective interaction with the health care team. The clinical portion requires a dark green scrub suit, a watch with a second hand, and white shoes. State certification testing is scheduled as soon as possible after completion of the course. You are responsible for the \$104 testing fee. The required textbook is available at the MCC bookstore for approximately \$35. You will receive an AHA certification in CPR/Basic Life Support as part of the course.

Cost: \$425

June 4-26 MTWTH, 8 a.m.-5 p.m. NURA 1001.06

July 9-31 MTWTH, 8 a.m.-5 p.m. NURA 1001.07

Aug. 6-28 MTWTHF, 8 a.m.-5 p.m. NURA 1001.08

* ENTRANCE REQUIREMENTS – See page 41.

Nurse Aide Evening

Training Course

This evening class offers the same content as the popular daytime class but meets two evenings a week so you can keep your day job. All requirements and information in the CNA daytime class apply (listed above). Students will

receive an AHA certification in CPR/BLS as part of the course.

Cost: \$425

Aug. 20-Nov. 20 MT, 6-10 p.m. NURA 1001.31

* ENTRANCE REQUIREMENTS – See page 41.

Medical Coding Specialist

McLennan offers eight online medical coding courses so you can conveniently acquire the skills needed to work in medical insurance coding. You can take as many of the courses as you like. Upon satisfactory completion of all eight courses, you will be awarded a Medical Coding Specialist Marketable Skills Achievement Award by McLennan and will be prepared to take the Certified Professional Coders exam offered by the American Academy of Professional Coders (AAPC).

Each course costs \$89 and requires the purchase of additional course materials (approximately \$65) to be downloaded from the Internet. For more information, contact the Continuing Education office at 254-299-8888.

Technical Requirements

Please note: This course is not available on a Mac computer. To register and access your class from your computer, you will need the following:

- Internet access
- E-mail account
- Microsoft Explorer

Note: No special software is needed.

About the Instructor

Bill Hess has more than 30 years of education and business experience. He developed these courses and has offered them successfully at numerous colleges.

Courses

You may take any of the courses, but Medical Terminology is a prerequisite for the other courses. If you plan to take all eight courses, do so in the sequence in which they are listed. Once you have finished all courses, call the Health and

Human Services office at 254-299-8587 to request the Marketable Skills Achievement Award. All courses are 39 hours (11 weeks long) and offer flexible entry throughout the year; however, classes must be finished within 11 weeks of the start date.

Course Materials

Each course requires a download of materials that costs approximately \$65. The cost of books and course materials is not covered in the price of registration. You will receive an e-mail after registration with information on how to take the course and obtain the necessary materials.

Medical Terminology

This course is the foundation for all other medical training courses and is taught from an anatomical approach. Root terms are taught categorically according to each body system. The origin, a combined form, and an example of non-medical everyday usage is provided for each root term. Word associations are provided as a learning tool, and unusual and interesting information is provided for each term. Additionally, root terms are combined with prefixes and suffixes.

Anatomy & Physiology I

Presents the structure of organisms by body systems and analyzes the normal function of body organs. Full-color graphics and audio descriptions complement descriptive text material.

Anatomy & Physiology II

Continues the study of body systems. Full-color graphics and audio descriptions complement descriptive text material.

Medical Billing

A massive shift away from paper-based systems to electronic records, in addition to the changing requirements of health insurance companies, has created a shortage of medical billing professionals with specialized training. This online course prepares you for entry-level

jobs in a doctor's office or other medical facility. This course includes Front Office Management, Filing Part B CMS 1500, Filing Part A CMS 1450, Electronic Medical Records, Medicare, Medicare Billing Problems, Patient Record Keeping using Medisoft, Medicare as Secondary Payer, Medicare and Home Health, and Medicare and Women's Health.

Medical Coding

Prepares students for entry-level jobs in a doctor's office or other medical facility. Includes ICD-9-CM Coding, CPT Coding Practice Problems, Medicare Fraud & Abuse, Evaluation & Management, Certificate of Medical Necessity, and Medicare Preventive Services. You will keep abreast of changing technology by using a one-year online database license from SpeedECoder that contains ICD-9, ICD-10 and CPT current codes.

Advanced Medical

Coding ICD-9/10

This course compiles and summarizes the official coding guidelines concerning the most common, yet complex, diagnosis coding issues. The course is organized by Issues Coding Clarification, Physician Documentation Issues and Coding Scenarios. Real-life coding problems are presented with ICD-9-CM solutions. A non-graded bonus module, "Introduction to ICD-10," is included. ICD-9 codes will eventually be replaced with ICD-10. Students will keep abreast of changing technology by using a one-year online database license from SpeedECoder that contains ICD-9, ICD-10 and CPT current codes.

Advanced Medical

Coding CPT

This course summarizes the official coding guidelines concerning the most common, yet complex diagnosis coding issues. Primary emphasis is on Evaluation and Management and Surgery codes. The course provides a five-step outline used to help you successfully

code the exercises/scenarios within the problems. Detailed medical history reports, including post-operative reports, are provided, from which CPT codes are determined. Students will keep abreast of changing technology by using a one-year online database license from SpeedECoder that contains ICD-9, ICD-10 and CPT current codes.

AAPC, AHIMA and AMBA
Certification Exam

Review (HITT 2045.01)

This course is designed for health care professionals preparing to take the Certified Professional Coder Examination (Hospital) administered by the American Academy of Professional Coders, the Certified Coding Associate Exam administered by the American Health Information Management Association, and the Certified Medical Reimbursement Specialist Exam administered by the American Medical Billing Association.

Topics for review include Medical Terminology, Human Anatomy, CPT Coding Guidelines, ICD-9-CM (Vol. 1 & 2), Diagnostic Coding, HCOCS Level 2, E/M Coding, Anesthesia Coding, Surgical Coding, and Use of Modifiers.

Pharmacy Technician
Pharmacy Tech Review

This course is designed to prepare students for the national exam. The required textbooks are available at the MCC bookstore in the Michaelis Academic Center.

Cost: \$400

Aug. 7-Sept. 27 TTH, 6-9 p.m. PHRA 1043.02

Massage Therapy

Massage Therapy: Spring 2018

The Massage Therapy summer program is forming now! Some financial aid is available to those who qualify for a TPEG Grant. Please call (254) 299-8590 or (254) 299-8150 for more information.

MCC offers Massage Therapy continuing education opportunities

periodically throughout the year. To inquire about the classes or to be put on a mailing list for information about the classes, please call (254) 299-8590 or (254) 299-8150.

*** ENTRANCE REQUIREMENTS:**

Prior to entering the EKG Technician, Massage Therapy, Return to Nursing, Medication Aide, or Nurse Aide programs, students are required to show proof of immunization against Hepatitis B, varicella, measles, mumps, rubella, diphtheria/tetanus, and a recent tuberculosis test. Within 30 days prior to the start date of class, students must obtain a drug screen and Texas statewide criminal background check. The results of these tests and the proof of immunization will be presented at time of registration. Please call 254-299-8590 for more information.

Highlander Ranch

Summer Equestrian Camp

Send your horse lover to camp this year!

Our equestrian camp offers a hands-on learning experience in all aspects of horsemanship for kids ages 7-16. Along with daily riding instruction, campers will learn the importance of safety, feeding, grooming, saddling, and stable management. Basic riding and horsemanship skills will also be taught. Each camper will be paired with a horse for the week. Hurry, sessions fill up very quickly! Campers MUST wear long pants or jeans and riding boots with heels. No shorts or sandals! Campers will use MCC horses and tack. Helmets are required and will be provided. For more information, contact Aimee Edwards at 254-299-8553.

Cost: \$200

June 11-15 MTWTHF, 9-11:30 a.m. AVC 5104.S1

June 18-22 MTWTHF, 9-11:30 a.m. AVC 5104.S2

June 25-29 MTWTHF, 9-11:30 a.m. AVC 5104.S3

July 9-13 MTWTHF, 9-11:30 a.m. AVC 5104.S4

July 16-20 MTWTHF, 9-11:30 a.m. AVC 5104.S5

Gaited Dressage Clinic

This class will use the benefits of dressage training while focusing on gaited horses. Dressage is the training of a horse to carry out a series of precise, controlled movements in response to minimal signals from its rider. It is the foundation for all styles of riding, and

you will benefit whether you ride competitively or just want to improve your riding techniques. Call Aimee Edwards @ 254-299-8553 to register.

Cost: \$30

June 11 M, 8 a.m.-5 p.m. AVC 5104.A6

July 9 M, 8 a.m.-5 p.m. AVC 5104.A7

Aug. 6 M, 8 a.m.-5 p.m. AVC 5104.A8

Carmen Franco Dressage

Clinic

Join us for a dressage clinic with one of the 2015 Colombian National Team riders, Carmen Elisa Franco. Carmen is a classically trained dressage rider and instructor specializing in getting the most from horse and rider. She has an uncanny ability to combine her passion for horses with highly technical training skills. We welcome all riders and ability levels. Each clinic spot will include two 45-minute private lessons and all-day auditing over the course of two days.

Cost: \$250

June 2-3 SSU, 9 a.m.-5 p.m. AGEQ 1091.05

Allie Cyprus Dressage

Clinic

The goal of dressage training is to develop a horse's flexibility, responsiveness to aids, and balance. This makes the horse stronger and more pleasurable to ride. Come and join Allie Cyprus, USDF Silver Medalist and NAJYRC Young Rider, for a monthly twoday clinic. Each participant will have one mounted lesson per day and all-day auditing.

Cost: \$160

June 12-13 TW, 9 a.m.-5 p.m. AVC 5104.D6

July 28-29 SSU, 9 a.m.-5 p.m. AVC 5104.D7

Aug. 9-10 THF, 9 a.m.-5 p.m. AVC 5104.D8

Allie Cyprus

Allison Cyprus, known to friends and family as "Allie" is a fun-loving, dedicated, outgoing, and passionate equine enthusiast. Allie, now 19 years old, has been riding and competing in dressage

for 11 years and has shown several horses from training level through Intermediate 2. The majority of Allie's training has been done with Nancy Hinz at Yellow Rose Dressage. In addition, Allie rides in regular clinics with Jeremy Steinberg and Pamela Goodrich. Allie has been invited to participate in five of the Robert Dover HorseMastership clinics through the Emerging Dressage Athlete Program. Allie was honored and grateful to be able to attend with her horse Gary. For the past two years, Allie has stayed busy teaching other young riders and taking on some training horses.

Working Equitation Adult Camp

Join other Working Equitation and horse enthusiasts in a weekend of fun and learning at MCC's Highlander Ranch! This camp is designed to allow you to learn more about Working Equitation while you and your horse develop a partnership over the course of two funfilled days.

Cost: \$150

July 21 S, 9 a.m.-5 p.m. AGEQ 1091.06

July 22 SU, 9 a.m.-5 p.m. AGEQ 1091.07

Pony Club

The United States Pony Clubs, Inc. started in 1954 to teach riding and the proper care of horses. It is based on The British Pony Club, which was created in 1929 as a junior branch of the Institute of the Horse. Since then, Pony Club has expanded too many countries around the world, with the main goal being to promote sportsmanship, stewardship, and leadership through horsemanship. Pony Club is open to children ages 7 and up. Participants must be members

of the USPC. Call Aimee Edwards @ 254-299-8553 to register.

Cost: \$15

June 16 S, 1-3 p.m. AVC 5104.P6

July 21 S, 1-3 p.m. AVC 5104.P7

Aug. 18 S, 1-3 p.m. AVC 5104.P8

Whit Watkins Dressage

Clinic

Dressage is the training of a horse to carry out a series of precise controlled movements in response to minimal signals from its rider. It is the foundation for all styles of riding, and you will benefit whether you ride competitively or just want to improve your riding techniques. This one-day clinic will be taught by Whit Watkins, USDF Gold Medalist. Call Aimee Edwards @ 254-299-8553 to register.

Cost: \$125

June 26 T, 11 a.m.-5 p.m. AVC 5104.W6

July 31 T, 11 a.m.-5 p.m. AVC 5104.W7

Aug. 28 T, 11 a.m.-5 p.m. AVC 5104.W8

Directions to Highlander Ranch

From McLennan Community College,
1400 College Drive, turn right on N.
19th St.

Stay on N. 19th St. It will become
China Spring Rd.

Turn right at the light on Steinbeck
Bend.

Turn left at the light on Rock Creek
Rd. and go approximately 3 miles to
Cobbs Ln.

Turn right on Cobbs Ln. and go 1/4
mile to entrance to Highlander Ranch
on left.

HIGHLANDER RANCH

REFUND POLICY:

No Refund for clinics without
vet release.

Horseback Riding Lessons

Highlander Ranch offers private and group lessons for beginner, intermediate, and advanced riders ages 7 and older. Lessons are taught by CHA-certified instructors in the following areas: Hunter/Jumper, Western, and Dressage.

Horses are provided.

Cost: \$50 for private lessons

\$30 per rider for groups of two or more
Registration is on a month-to-month basis.
For more information, call Aimee Edwards at 254-299-8553.

Horse Shows at the Ranch
Sign up your horse and rider today!
Highlander Ranch hosts many
schooling shows throughout
the year that are open to the
public.

Dressage Schooling Shows –
Open to Gaited and Non-Gaited
horses – March 16, May 4,
Sept. 7, Nov. 16

Gaited Shows – Open to all
gaited horses, rail, and trail
classes – March 17, May 5,
Sept. 8, Nov. 17

Open Shows – Based on
AQHA, these shows offer
Halter, Showmanship, English
Pleasure and Equitation, Jumping,
Western Pleasure and Equitation, Reining, and Trail. High points awarded
in eight separate divisions! April 28, June 30, Sept. 29, Oct. 27

Working Equitation Shows – Offering three phases – Dressage, Ease of
Handling, and Speed – Feb. 17-18, Nov. 3-4

For more information concerning the type of show, dates, and times,
call Aimee Edwards at 254-299-8553.

Register Today

To register for classes in person, please visit McLennan's Continuing
Education office, located in the Community Services Center at 4601 N. 19th St.
Parking is available in the lot facing 19th Street. Enter the building through the
double doors facing 19th, and the office will be directly in front of you in room A8.
For a map of the full McLennan campus, please visit www.mclennan.edu/campus

Continuing Education

Units (CEUs)

CEUs are nationally recognized to record satisfactory
completion of certain approved occupationally
related programs. One CEU is awarded for
each 10 contact hours of instruction included
in a specified continuing education program or
activity. Successful completion is attendancebased
unless otherwise noted. Ninety percent
attendance is required for successful completion
of most classes. Some classes require 100 percent
attendance.

Privacy Statement

The Family Education Rights and Privacy Act
of 1974 allows MCC to release directory/general

information (name, address, date of birth, dates of attendance, degrees received, etc.) to the general public without the written consent of the student. Students may request that all general information be withheld from the public by completing a "Withhold Information" form at Highlander Central in the Enrollment Services Center during the first 12 class days of a fall or spring semester or the first four class days of a summer term. This request will apply only to the current enrollment period. A detailed policy in compliance with this law is in the MCC Highlander Guide, the student handbook.

Considering Taking A

Course for the Third Time?

Due to legislation, MCC charges an additional \$30 per CEU taken a third or subsequent time. Because the state of Texas will no longer provide state reimbursement for courses taken by the same student more than twice, MCC has implemented this policy to cover the cost of teaching those courses. Exceptions to this policy will be granted for certain repeatable courses such as physical education, developmental studies, and music. Visit www.MCCandYOU.com for a list of courses that are exempt from the "three-peat" tuition policy. Questions? Call MCC's Continuing Education office at 254-299-8888.

Online: Go to our home page at www.MCCandYOU.com and click on Search, Register & Pay for CE Classes.

In person: Register at the Continuing Education Office (see map on page 46.) Office hours are 8 a.m.-6 p.m. Monday-Thursday and 8 a.m.-5 p.m. Friday.

Phone: Call 254-299-8888 from 8 a.m.-6 p.m. Monday-Thursday and 8 a.m.-5 p.m. Friday.

Payment must be made by American Express, Discover, MasterCard, Visa, or check.

Registration is not complete until fees are paid.

Please Note:

It is recommended that you register for classes at least 48 hours prior to the first class meeting.

Continuing Education reserves the right to cancel classes with insufficient enrollment. With the exception of youth activities or where noted, all students must be at least 16 years old or have permission from the Director of Continuing Education to enroll in any continuing education class.

Call before you come to class.

Call 254-299-8888 the day of your first class to be sure the class has filled and will be held.

Refund Policy

When students withdraw from Continuing Education courses, a refund of tuition and fees shall be made in accordance with the refund schedules shown below. Students should contact the Continuing Education Office to request a refund.

Workforce Programs

Prior to the first class day 100%

During the first two class days 70%

After the second class day 0%

Community Programs

Prior to the first class day 100%*

During the first seven calendar days 100%

After the seventh calendar day 0%

*A \$10 fee will also be assessed for courses costing \$50 or more. A \$5 fee will also be assessed for courses costing \$49 or less.

For details about classes, call 254-299-8888.

The Continuing Education schedule is FSC Certified, which ensures the paper came from a sustainable forest, and includes 10 percent post-consumer waste.

NOTICE OF NONDISCRIMINATION

McLennan Community College is dedicated to providing equal opportunities to all individuals and does not discriminate against any individual regardless of race, color, religion, national or ethnic origin, gender, disability, age, veteran status, genetic information, sexual orientation, gender identity, pregnancy, or other legally protected category in its educational programs, activities, or employment as required by Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Educational Amendments Act of 1972, and the Age Discrimination Act of 1978.

The Americans with Disabilities Act (ADA), and McLennan Community College policy prohibit discrimination in employment and educational programs against qualified individuals with disabilities. College websites must be accessible so that students, prospective students, employees, guests and visitors with disabilities have equivalent access to the information and functionality provided to individuals without disabilities.

It is the policy of McLennan Community College to provide reasonable accommodations or academic adjustments when necessary. These accommodations and adjustments must be

made in a timely manner and on an individualized and flexible basis.

It is the responsibility of individual students, staff, and faculty members to identify themselves as an individual with a disability when seeking an accommodation or adjustment. It is also the responsibility of individual students, staff, and faculty members to document their disability (from an appropriately licensed professional) and to demonstrate how the disability limits their ability to complete the essential functions of their job or limits student's participation in programs or services of the college. Medical documentation will be kept confidential. Students, staff, and faculty members must maintain institutional performance standards. The College does not discriminate in admissions processes, educational programs, or employment based on any factor outlined above or prohibited under applicable law.

For inquiries concerning the College's compliance with this non-discrimination policy, please contact the following administrator who is trained to assist in these matters:

Concerns dealing with the American with Disabilities Act (ADA) contact either:

Drew Canham, Title IX Coordinator
Vice President, Student Success
McLennan Community College
Administration Building, Room 408
1400 College Drive
254-299-8645
FAX: 254-299-8654
dcanham@mclennan.edu
titleix@mclennan.edu

Concerns dealing with Equal Employment & Educational Opportunity (EEO) contact:

Drew Canham, Title IX Coordinator
Vice President, Student Success
McLennan Community College
Administration Building, Room 408
1400 College Drive
254-299-8645
FAX: 254-299-8654
dcanham@mclennan.edu
titleix@mclennan.edu

Stephen Benson, Title I & II
Vice President, Finance & Administration
McLennan Community College
Administration Building, Room 404
1400 College Drive
254-299-8649
FAX: 254-299-8654
sbenson@mclennan.edu

Concerns dealing with TITLE IX and other non-specified Civil Rights Issues contact:

Al Pollard, EEO Officer
McLennan Community College
Administration Building, Room 417
1400 College Drive
254-299-8669
FAX: 254-299-8654
apollard@mclennan.edu

Thank You to Our Community Partners!